

*Our Vision:*

*To develop aspirational learners who strive for excellence academically, creatively and culturally, benefitting from a wide range of opportunities led by inspirational educators.*

**SHIRLEY HIGH SCHOOL**

**PERFORMING ARTS COLLEGE**

***“Striving for Excellence”***

**Medical Officer / Attendance and Welfare Support**

**Salary:** **Grade 3 Point 5 FTE £28,521 (Actual salary £24,396.56) 36 hours per week, term time only (39 weeks per year)**

**Required:** **September 2025**

***"Leaders’ ambitions and high expectations of pupils, teachers and parents cascade throughout the community."***

***(Ofsted, December 2022)***

Shirley High School is a proud multicultural school with an established reputation of integrity and excellence. As a school we continue to make significant progress across all areas of our school. This progress includes improved academic results, increase in the number of pupils joining our school and more pupils leaving us to attend university. This includes Russell Group and Oxbridge universities. During the last 4 years we have invested over £1 million pounds on school facilities, improvements and resources and moved from an Ofsted grading of Required Improvement to GOOD in all categories.

Our school is at the heart of a vibrant and diverse community, with our pupils benefiting from our fabulous site and leafy surroundings. Along with our clear values and ethos, this helps to create a positive learning environment for both pupils and staff. We also benefit from excellent transport links to London and the surrounding areas, plus an onsite gym and ample free parking.

We have high expectations in all we do and believe that all our pupils can be the best in the world at whatever they decide to pursue, through hard work, determination, leadership and compassion. We strive for excellence throughout our broad curriculum and wide range of extra-curricular opportunities, whilst also ensuring that both pupils and staff are developed both in and out of the classroom.

We are looking for an enthusiastic and motivated Medical Officer/ Attendance and Welfare Support to offer medical assistance and attendance welfare support. This is a fantastic opportunity for someone who believes in our vision and values, to work in a school that is excellently resourced and fully committed to supporting and developing their staff.

**We are looking for someone who:**

* has excellent and professional oral and written communication skills
* has effective use of IT and other specialist equipment/ resources;
* has a strong sense of accuracy and demonstrable attention to detail;
* understands the importance of confidentiality;
* is enthusiastic and self-motivated;
* has a First-Aid qualification or is willing to undertake one;
* has the ability to relate well to children and adults;
* is a positive role model for young, developing and impressionable minds;
* has the ability to work independently and constructively as part of a team, understanding school roles and responsibilities and your own position within these;
* has experience working in a school (desirable);
* has experience working with SIMs (desirable).

**We offer excellent working conditions with key benefits that include:**

* Cycle to Work scheme;
* Significant departmental investment;
* Staff Mentoring;
* Staff car park on-site;
* Fitness Suite
* Boxing Club
* Mental Health first aiders;
* A strong focus on the professional development of all staff within our school;
* A dedicated staff well-being programme, including Mental Health first-aiders.

Should you believe you have the skills to perform this role to the highest possible standards and are truly passionate about joining us on our journey, we would be delighted to hear from you. Please contact us if you wish to arrange a tour of the school or speak with the Principal.

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. More information can be downloaded from our website [www.shirley.croydon.sch.uk](http://www.shirley.croydon.sch.uk/).

Full details/application form available from: [www.shirley.croydon.sch.uk](http://www.shirley.croydon.sch.uk/).

Completed application forms can be sent via email to: [principalspa@shirley.croydon.sch.uk](mailto:principalspa@shirley.croydon.sch.uk)

Please be aware that the listing will be closed as soon as sufficient applicants have been received.

**SHIRLEY HIGH SCHOOL PERFORMING ARTS COLLEGE**

Address: Shirley Church Road Croydon CR0 5EF

Tel: 020 8656 9755

Web: [www.shirley.croydon.sch.uk](http://www.shirley.croydon.sch.uk/)

Email: [office@shirley.croydon.sch.uk](mailto:office@shirley.croydon.sch.uk)

Principal: Mr T Myton

*Shirley High School is a company limited by guarantee and registered in England and Wales. Company No. 7837778. Registered Office: Shirley High School, Shirley Church Road, Shirley, Croydon, CR0 5EF.*