**SHIRLEY HIGH SCHOOL PERFORMING ARTS COLLEGE**

Address: Shirley Church Road Croydon CR0 5EF

Tel: 020 8656 9755

Web: www.shirley.croydon.sch.uk

Email: office@shirley.croydon.sch.uk

Principal: Mr T Myton

**SECLUSION UNIT MANAGER (including Cover Supervision)**

**Salary: Grade 4 Scale Point 8-10 £22,779 - £23,607 FTE (Actual salary £19,266 - £19,966) but negotiable for the right candidate**

**Hours: 36 hours per week term time only**

Shirley High School is a proud multicultural school with an established reputation of integrity and excellence.  Our school is at the heart of a vibrant and diverse community, with over 1000 students benefiting from our fabulous site and leafy surroundings.  Along with our clear values and ethos this helps to create a positive learning environment for both students and staff.  We also benefit from excellent transport links to London and the surrounding areas plus an onsite gym and ample free parking.

We have high expectations in all we do and believe that all our students can be the best in the world at whatever they decide to pursue through their hard work, determination, leadership and compassion.  We strive for excellence through a broad curriculum and a wide range of extra-curricular opportunities; whilst also ensuring that both students and staff are developed both in and out of the classroom.

We are currently looking to appoint a Seclusion Unit Manager to start as soon as possible.

We require a Seclusion Unit Manager (including Cover Supervision) who has the skills, enthusiasm and organisation to run our Seclusion Unit and as part of a team provide short term in-class cover for absent teachers, supervising students, as required.

**We are looking for someone who has:**

* Experience of working with children either informally (as a helper / volunteer) or formally (as part of paid employment) in a disciplined setting.
* Experience of working with students who have problems in managing their behaviour.
* A good standard of general education to at least A level or equivalent.
* Good communication skills, (written / verbal).
* Good planning and organisational skills.
* Good interpersonal skills.
* Sensitivity and patience.

We offer excellent working conditions with key benefits that include:

* Cycle to Work scheme
* Staff Mentoring
* Staff car park on site
* Fitness Suite
* A strong focus on the professional development of all staff within our school

Should you believe you have the skills to perform this role to the highest possible standards and are truly passionate about joining us on our journey then we would be delighted to hear from you.  Please contact us to arrange a tour of the school or speak with our new Principal.

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. More information can be downloaded from our website [www.shirley.croydon.sch.uk](http://www.shirley.croydon.sch.uk)

Full details/application form available from: [www.shirley.croydon.sch.uk](http://www.shirley.croydon.sch.uk). Completed application forms can be sent via email to: office@shirley.croydon.sch.uk

Closing date: Monday 2 December 2019

Shirley High School is a company limited by guarantee and registered in England and Wales. Company No. 7837778

Registered Office: Shirley High School, Shirley Church Road, Shirley, Croydon, CR0 5EF