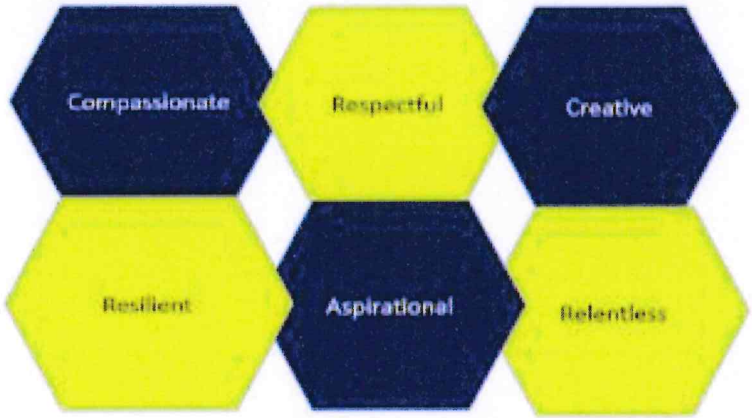
SHIRLEY HIGH SCHOOL PERFORMING ARTS COLLEGE
Striving for Excellence

INFORMATION & EXPECTATIONS
Year 8 – September 2026





Safe, Happy, Successful

SHIRLEY HIGH SCHOOL PERFORMING ARTS COLLEGE

"Striving for Excellence"

Ofsted Good Provider



"GOOD"



in every category!





(Ofsted)

Is your child due to start school in September?

Come and visit our school and meet our amazing team!







Weekly tours of the school with Mr Myton (Principal) are available each Thursday at 9.00 am (by appointment only). Please email **reception@shirley.croydon.sch.uk** to book or call **020 8656 9755.**

For further details, please see our website: **www.shirley.croydon.sch.uk**

Safe, Happy, Successful

School leaders are...

"Ambitious, with high expectations of pupils, teachers, and parents throughout the community" Ofsted.

Our Mission:

Shirley High School's mission is to offer a high quality education to all learners within an inclusive and respectful environment. An environment where all are consistently challenged and supported to be successful, well rounded global citizens.

Our Vision: To develop aspirational learners who strive for excellence academically, creatively and culturally, benefitting from a wide range of opportunities led by inspirational educators



Dear Parent and Carers

Welcome back to Shirley High School. I hope you and your families had a wonderful summer break.

Thank you for attending this evening. Our Information Evening is designed to answer any questions that you might have and explain our expectations and aspirations for our pupils.

As a school we continue to make significant progress across all areas of our school. This progress includes improved academic results, increase in the number of pupils joining our school and more pupils leaving us to attend university. This builds on our success when one of our pupils left us to go to the University of Cambridge. During this time we have enhanced our Performing Arts status and invested approx £1.5 million on school facilities, improvements and resources.

We are extremely proud of our achievements and are committed to further progress that will ensure that all pupils have the opportunities to reach their full potential. Your child will be given excellent support, teaching and all the opportunities that we are able to provide them.

As we build on our improvements we are committed to our partnership with you over your child's educational journey. The educational journey of individuals can be challenging however we expect all pupils to fully commit to our vision, values and expectations. This evening is just another example of our partnership and commitment towards your child's educational success.

This information booklet is designed to help you to support your child throughout the academic year and includes subject information, key dates, contact details for staff, examination and progression information, pastoral support and ideas / strategies that will help you to support your child at home.

I look forward to working in partnership with you again on this journey and know that by working together we can ensure that your son / daughter excels here at Shirley High School.

Yours sincerely

T Myton
Principal

SHIRLEY HIGH SCHOOL PERFORMING ARTS COLLEGE

Our Vision:
To develop aspirational learners who strive for excellence academically, creatively and culturally, benefitting from a wide range of opportunities led by inspirational educators.

ACADEMIC YEAR 2026 - 2027				
AUTUMN TERM 2026 Thursday 3 September 2026 – Friday 18 December 2026				
School closed Staff Training Day (no students in school)	Thursday	3	September	2026
School closed Staff Training Day (no students in school)	Friday	4	September	2026
School opens for Autumn Term (Years 7 & 12)	Monday	7	September	2026
School opens for Autumn Term (Rest of School)	Tuesday	8	September	2026
School closed: Half Term	Monday Friday	19 30	October October	2026 2026
School closed: Christmas Holiday	Monday	21	December	2026
SPRING TERM 2027 Monday 4 January 2027 – Thursday 25 March 2027				
School closed Staff Training Day (no students in school)	Monday	4	January	2027
School opens for Spring Term (all years)	Tuesday	5	January	2027
School closed: Half Term (1 week)	Monday Friday	15 19	February February	2027 2027
School opens for Year 11 & 13 only	Monday	22	February	2027
School opens for All students	Tuesday	23	February	2027
School closed: Easter Holiday	Friday	26	March	2027
SUMMER TERM 2027 Monday 12 April 2027 – Friday 23 July 2027				
School opens for Summer Term (Year 11 & 13 only)	Monday	12	April	2027
School opens for All students	Tuesday	13	April	2027
School closed: Bank Holiday	Monday	3	May	2027
School closed: Half Term (1 week)	Monday Friday	31 4	May June	2027 2027
School closed: Summer Holiday	Monday	26	July	2027

IMPORTANT: Parents / Carers are requested not to arrange holidays in school term time.

OPEN EVENING / MORNING DATES:

Thursday 2 October 2025- Open Evening between 5:00 pm & 7:30 pm .

Principal's Presentations at 5:15 pm and 6:15 pm

Monday 6 October 2025 – Friday 10 October 2025 - Open Morning (by appointment only) at 9:00 am

Tour of the School every Thursday at 9:00 am by appointment only

Timings Of The School Day From 7 September 2026

School Begins	08:40
School Ends	15:10
Registration	08:40 - 09:10
Period 1	09:10 - 10:00
Period 2	10:00 - 10:50
Break Time	10:50 - 11:10
Period 3	11:10 - 12:00
Period 4	12:00 - 12:50
Lunch time	12:50 - 13:30
Period 5	13:30 - 14:20
Period 6	14:20 - 15:10

AIMS OF THE SCHOOL

The school places strong emphasis on high standards of achievement amongst all of its pupils. We believes that such standards are achieved in a well ordered atmosphere where good attendance, punctuality and the development of sound personal relationships are encouraged.

Year Groups	Start Time	Dismissal time	Extended Learning	Extra Curricular
Year 8	08:40	15:10	TBC	15:10 Check Website

At Shirley High School pupils study a broad and balanced curriculum. Through this curriculum pupils will develop their knowledge and passion before making future decisions on their education. It is my number one priority to ensure your child finishes KS3 with all the skills necessary to go on and become successful at the next stage of their learning. To facilitate this your child will be given extra curricular targeted support and whole school opportunities that will enhance their educational experience

Mrs S Thomas
Assistant Principal

STAFFING FOR YEAR 8

Phase Leader- Mrs S Thomas Assistant Principal





Miss Ojo- Head of year
ojo@shirley.croydon.sch.uk



8S - Ms Sampson
dsampson@shirley.croydon.sch.uk



8H - Mrs Divecha
divecha@shirley.croydon.sch.uk



8R - Mrs Routledge Brown
routledge-brown@shirley.croydon.sch.uk



8L - Mr Cunningham
cunningham@shirley.croydon.sch.uk



8E - Mr Davies
daviesj@shirley.croydon.sch.uk

Pastoral Team Link



Mr Vernon

Pastoralsupport@shirley.croydon.sch.uk

PASTORAL SYSTEM AT SHIRLEY HIGH SCHOOL

The school is dedicated to the pursuit of excellence. This is seen in terms of academic achievement and the personal development and well-being of pupils. This ethos is supported by the pastoral system which provides support and direction to pupils.

We work closely with parents / carers in the achievement of these aims focussing on:

- Attendance (regular and punctual attendance to school and lessons);
- Behaviour (high standards of behaviour for learning and respect for all members of our community); and
- Commitment (high standards of work and effort).

All of this is underpinned by our emphasis of the Shirley Values in conjunction with the British Values and our unrelenting focus on the Shirley Learning Journey.

The Form Tutor meets with the tutor group every day, getting to know them and supporting them in every respect. Day to day problems may be dealt with by the Form Tutor, who, when necessary, will seek the assistance of more senior members of staff. Each year group is managed by a Head of Year with the support of SLT. The school pastoral system and associated procedures are led and managed by the Deputy Principal – Pastoral. Behaviour is managed by Assistant Principal—Mr Nicholson

REWARDS

At Shirley High School pupils are commended on achievement. Each year in the Autumn Term, a Celebration of Success Evening is held to recognise and reward pupils who have made major achievements in terms of excellence and progress. This is a major event on the school calendar.
Throughout the school year House Points are awarded for:

- Displaying the Shirley Values;
- Achieving aspects of the Shirley Leaning Journey;
- Service to the school;

Certificates and prizes are awarded in assemblies for: 100% Attendance; 100% Punctuality; Excellent Behaviour; achieving a Top 20 position in the year group: achieving a Top 20 most improved pupil position in the year group. Group social events are provided for tutor groups or groups of pupils who have met or achieved our high expectations eg breakfast with the Principal and pizza parties.

Pupils postcards and / or letters may also be sent home from subject staff to highlight areas of good work and pupils can be invited to see the Principal and be entered into the Book of Excellence for outstanding work or service to the school.

We have a Principal's Rewards Assembly every term with draws for big prizes and the main Principal's awards as well as a school rewards chart where pupils can cash in their House points in conjunction with their achievement of their ABC targets for prizes. Other rewards specific to departments and / or year groups include; sports colours, medals / trophies, Jack Petchey awards; rewards trips / activities and Mufti Days.

RESPONSIBILITIES

At Shirley High School we encourage pupils to take on responsibilities that can develop their leadership and team work skills. Each tutor group in Years 7 – 11 has four House Representatives and two School Council Representatives. From these, two School Council Reps are chosen to represent their year group on the School Council and two House Reps are chosen to represent their year group at House meetings. In Year 11, School Prefects and a Head Prefect team are selected, the Head Prefects automatically represent Year 11 on the School Council. In the Sixth Form, a Sixth Form Leadership team consisting of two Head Pupils, four School House Captains and Senior Prefects are selected. The two Head Pupils automatically represent the Sixth Form on the School Council.

Pupils, in all year groups, also have opportunities to join working parties with other school stakeholders to consider initiatives and issues that directly affect the school. All pupils are also encouraged to support and undertake fundraising as required, either for nationwide charity events e.g. Comic Relief or for our four House charities.

DISCIPLINE

The school is a disciplined community in which all members are encouraged to take responsibility for their own actions. In order to encourage proper self-discipline in pupils, certain school sanctions may be imposed, in line with the school's Behaviour Policy. These include; the issuing of detentions which are set either during or after the school day or on a Saturday; or a period spent 'on report' to either the Form Tutor, Head of Year or other senior members of staff for monitoring. If detentions beyond 3.30 pm are set, parents / carers will be given instant notification on the school Class Charts system.

We keep parents / carers informed of any deterioration in a pupil's behaviour and we expect their support in attempting to rectify it. In cases of serious misconduct, a pupil may receive a period of Respite & Reflection (undertaken in our Seclusion Unit); a Seclusion (internal Fixed Term Suspension (undertaken in our Seclusion Unit); an external Fixed Term Suspension or a Permanent Exclusion (Expulsion) from attendance at school.

CONSULTATION WITH PARENTS / CARERS

Reports are issued on a termly basis. Parent / Carer consultation evenings, when staff will be available to discuss academic and pastoral progress, are arranged on an appointment system. Parent / Carer Information Evenings giving information about particular events, arrangements and expectations particular to a specific year group are arranged at the start of every Autumn Term. Information i.e. policies, news and events, Tutor Slides can also be accessed by parents / carers via our school website. Social Media as well as texts and / or emails are also sent out. Staff can be contacted directly by email but it is important to understand that responses may not be possible during the working day. Staff aim to respond to you within 48 hours.

Although parents / carers are always welcome at the school, it is preferable that a prior appointment is made to avoid disappointment through unavailability. Should the matter be urgent then a senior member of staff will try to see a parent / carer who calls at the school, as soon as they are available to do so.

PUPIL SUPPORT & WELLBEING

The school has a strong pastoral ethos and associated systems. The social, emotional, mental health and wellbeing of our pupils is of paramount importance. We have a counselling team where pupils can either be referred, self-refer or drop in, plus mentors across the school. These members of staff will support with behaviour, manage emotions, healthy relationships, self esteem, self-confidence or short term issues stress and anxiety. This is all allocated via a referral system. We also offer clubs to support the wellbeing of our pupils e.g. lunchtime retreat, lunchtime games club. Members of staff are also available should a pupil need to speak to someone urgently outside of a referral.

FORM TIME

Form Time is a very important part of the school day to check pupils are prepared and ready to learn. Registration gives a good start to the school day and ensures the Spiritual, Moral, Social and Cultural aspects of our pupils' development are met.

The Form Tutor is the first point of call for a pupil as they know their tutees the best. They will always liaise with the Head of Year or any other member of the Pastoral Team as required.

All pupils have a 30 minute form time every day with their Form Tutor, where they follow a weekly schedule tailored for the age and stage of the particular year group.

It is also during this time where we ensure our pupils are aware of the expectations held for them by the school in terms of:

- The Shirley Learning Journey, our Shirley Values and the British Values;
- Engagement in current affairs and the opportunity to share and discuss opinions on various topics;
- Engagement and participation in year group and house assemblies (based on national, cultural or Shirley High specific themes); alongside being part of a wider team;
- Celebration of success and rewards as well as reminders of our high expectations;
- Literacy, Numeracy and Independent Studies. Specific time given to enhance academic success.

THE ROLE OF THE FORM TUTOR

To look after your son / daughter's well-being Form Tutors will:

- Maintain regular contact with parents and carers – for expressions of praise as well as concerns (phone calls, letters, meetings).
- Get to know the pupils: take a personal interest in them; get to know about their hobbies, interests, concerns & successes.
- Participate with pupils in educational visits, lunch-time and after school activities.
- Encourage and facilitate pupil participation in SHS activities e.g. School Council, inter-house competitions, sport/music/drama events.
- Regularly check attendance and punctuality data.

Monitor progress and encourage achievement:

- Seek feedback from pupils about attitudes to lessons and progress made.
- Liaise with subject teachers about the progress of individuals and the Tutor Group.
- Monitor the progress of pupils across the curriculum.
- Praise where appropriate; take action where there is concern.
- Encourage pupils in the achievement of Positive rewards.
- Meet parents / carers and pupils at Parents' Consultations and give appropriate feedback.
- Refer to the Head of Year if there are any on-going concerns regarding learning.

Expect high standards of attendance, punctuality and behaviour:

- Rigorously follow all SHS procedures for improving attendance and punctuality and follow up with pupils where there are concerns.
- Ensure the behaviour policy is implemented with particular attention to guidelines on uniform, jewellery & basic equipment.
- Monitor pupils on report.
- Seek support from and/or refer pupils to Head of Year when concerned about aspects of welfare or behaviour.
- Ensure excellent behaviour during assembly times, including entering and exiting the hall.

Extended Learning and Enrichment:

At SHS we pride ourselves in offering pupils the opportunities not only to improve their grades but also join clubs before during and after school for fun and enjoyment. Every year group will be able to attend as many Extra Curricular clubs as they like and we strongly recommend that all pupils attend at least one club per week. With regards to Extended Learning all are welcome however selected pupils will have to attend compulsory based on their progress in exams, classwork and homework. Full details of our Extended Learning and Extra-Curricular offer can be found on the school website.

How can parents / carers help with learning?

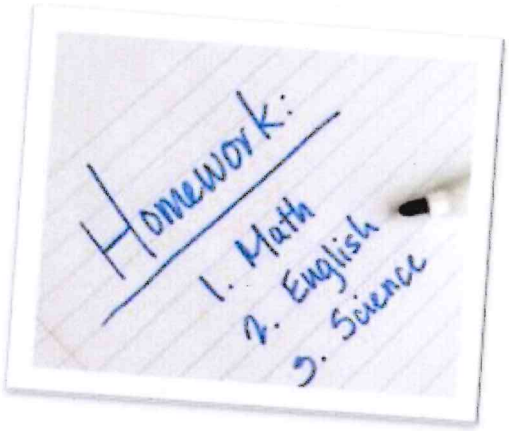
At SHS we are very keen for parents / carers to support and help pupils with their learning, but it is important, particularly as your child gets older, for him or her to become an independent learner.

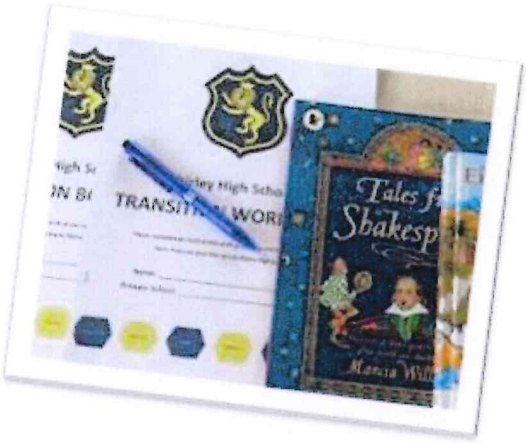
To help your child you can:

- Make sure your child comes to school on time every day.
- Give your son / daughter confidence through lots of praise and encouragement.
- Read with and to your son / daughter as much as possible.
- Make use of your local library.
- Visit museums and places of interest.
- Make use of the School LRC.

- Set time aside to do homework.
- Try to provide a reasonably quiet place for your son/daughter to complete homework.
- Encourage your son/daughter to discuss their work with you.
- Bedrock Literacy Software will be assigned to all pupils—must complete 2 lessons per week







Google





THE CURRICULUM – SUBJECTS / STRUCTURE

Our curriculum is designed to be diverse, modern and engaging. A curriculum that supports all our pupils to be successful global citizens with the skills, knowledge and confidence to have a positive impact on our community. Inclusion is at the heart of our curriculum and it recognises our, vibrant, culturally rich and diverse cohort. We want our pupils to embrace and challenge aspects of our society through understanding and reflecting on previous experiences and to help achieve this we provide numerous opportunities to explore the skills, concepts and experiences required for the next stage of their educational journey.






Our curriculum promotes spiritual, moral and cultural development as well as a mental and physical well-being focus. It reinforces the need to be tolerant, the power of democracy and celebrates pupil success. As a school we value learning wherever it takes place and will identify and enhance the talents of our pupils through high expectations, a wide range of experiences and numerous opportunities that consolidate and deepen learning. Our curriculum is not simply designed for academic success but for success to be achieved through engaging pupils to be curious and passionate with excellent personal and social skills. We expect our staff and pupils to strive for excellence within a curriculum designed to unlock the potential of all our learners.

Progress and impact of our curriculum is regularly assessed and reports provided for all year groups.

Parents / Carers are invited to the school to discuss their child's progress with subject teachers during each academic year.

EXAMS

The end of Year 8 exams will take place in all subject areas. Subjects will conduct other exams / tests as necessary throughout the academic year.

CONSULTATION WITH PARENTS / CARERS

Reports are issued via Sims Parent App on a regular basis and communications issued via Class Charts. Parents' Evenings are arranged on an online appointment system, when staff will be available to discuss academic and pastoral progress. Parents / Carers are more than welcome at school through scheduled appointments where we will be best placed to help with anything that you wish to discuss. Should the matter be urgent, then a senior member of staff will be pleased to see any parent / carer who calls at the school as soon as it is possible to do so.

IMPORTANT DATES	
PARENTS' EVENING	Tuesday 20 April 2027

HOMEWORK POLICY

Intent:

The purpose of homework at Shirley High School is to provide pupils with opportunities to embed learning into long-term memory, expose pupils to a greater breadth of their subjects and consolidate knowledge by making precise connections.

Engaging with homework will help our pupils develop explicit skills and understanding within the school curriculum and implicit interpersonal skills enabling all pupils to live our motto: "Striving for Excellence."

Implementation:

Subject teachers will:

1. Set homework on ClassCharts following the homework schedule. ClassCharts will notify both parents and pupils.
2. Check and record the completion of homework on ClassCharts.
3. Issue an Amber Level detention for either "Failure to Hand in Homework" or "Failure to Hand in Adequate Homework" for the pupils who do meet the homework deadlines and expectations. The teacher will use their discretion to determine whether work submitted late warrants a detention.
4. Apply the school reward system as appropriate.

Pupils are expected to:

1. Check ClassCharts daily.
2. Attempt their homework well before the due date to allow time to ask their teacher/parent for guidance when they encounter barriers.
3. Complete their homework to meet and possibly exceed the expectations of the subject teacher.
4. Make use of Homework Club before the due date if necessary.
5. Attend mandatory Homework Club if three homework tasks within a two-week period have not been completed.
6. Attend homework club if they fail to complete their Bedrock homework twice within a four-week period.
7. Successfully complete a Homework Report if they persistently fail to complete their homework.

Parents are expected to:

1. Check ClassCharts daily.
2. Ensure their child is provided with a suitable environment for completing homework or direct them to attend homework club if such an environment is unavailable at home.
3. Ensure that their child's homework is completed on time and to the standard of a Shirley Learner.
4. Support the school and their child to ensure they attend detentions and compulsory homework club support for failed homework submissions.
5. Contact the school regarding any problems concerning their child's homework.

The school will:

1. Facilitate homework club during the school week to support pupils struggling to complete their homework independently.
2. Reinforce the importance of homework.

Home work will be managed in the following way:

- Negative behaviour points will be issued
- letter home to offer support on how to ensure homework is completed correctly
- Directed to compulsory homework club for 6 sessions

Homework Schedule

year 8 & 9 KS3	
Maths	2 homework tasks per fortnight
English	
Science	
French and Spanish	
Humanities	
Music	1 homework task per fortnight
Drama	
Dance	
Art	
RS	
Computer science	
DT	2 pieces of work / project per term
Food Tehnology	
Bedrock Literacy	All pupils are expected to complete 2 lessons per week of our literacy programme. (Lessons take approx. 15 minutes) Pupils can complete more than two if they want.

All the timings above are guidelines on length of homework and will be met as far as possible.

INCLUSION AND PUPIL SUPPORT

The school offers appropriate support for pupils with specific learning difficulties or additional educational needs. Pupils with an identified need can be supported in class by Student Support Assistants, taught in dedicated lessons by a specialist teacher or withdrawn from lessons for 1:1 or small group work. Pupils may also be asked to attend a withdrawal group for a specified time to learn strategies or access support for a specific educational need. Pupils' needs are regularly reviewed to ensure they develop the strategies to become successful and independent learners as they progress through the school and into adult life. Social skills groups and individual mentoring may be arranged for individual pupils where a need has been identified. If a pupil fulfils the criteria according to JCQ guidelines, then Access Arrangements can be applied for with regards to GCSE and GCE examinations. In the lower school pupils are assessed regularly and Access Arrangements given to pupils who demonstrate that it is their 'normal way of working'. The school has an Inclusion Policy which is in line with the SEN Code of Practice.

ENGLISH AS AN ADDITIONAL LANGUAGE (EAL)

Pupils, whose first language is not English and who have been in the UK for less than 3 years, will receive support from the English as an Additional Language Department. The support that pupils receive will depend upon how long they have been in the UK and their level of English. Some pupils will be supported in class by student Support Assistants. Some pupils will be taught in dedicated lessons by a specialist teacher or withdrawn from lessons for 1:1 English language instruction which is always closely linked to the work being done in mainstream English lessons. Pupils who arrive with no English may start on a reduced timetable and have intensive English language lessons for up to 12 weeks .

They will gradually start to attend more mainstream lessons. Pupils' needs are reviewed each term to ensure they are receiving the appropriate support. The aim is that pupils for whom English is not their first language will develop the strategies as well as the skills in English to become independent learners and to reach their full potential.

INTERNET AND E-MAIL ACCESS FOR PUPILS

We are a Google School to ensure our pupils have the best access to remote applications—look in Classroom.

LOST PROPERTY

All items of clothing and equipment must be clearly marked with the pupil's name. Money and valuables must never be left unattended. Any large sums of money or medication must be left in the General Office for safe keeping. Although we make every effort to trace items of lost property, the school does not carry insurance for personal belongings of staff or pupils. (Lost property not claimed by the end of the half term will be donated to the school/charity or disposed of).

Pupils are not permitted to wear jewellery (other than a watch and one plain pair of stud earrings) or bring mobile telephones into school.

Pupils who wish to cycle to school are encouraged to do so, although we strongly recommend that they should have taken some form of formal training. Training is available free of charge through Croydon Council. Details can be found here: https://www.cyclinginstructor.com/ A cycle permit must be obtained from the AHOY Office before bringing a bicycle to school. Any pupil behaving in an unsatisfactory manner on a bicycle, either on the road or in the school playground, will immediately have their permit withdrawn. **Pupils must wear a helmet.**

Every endeavour is made to ensure the safety of cycles at school. Cycles should be padlocked in the cycle storage shed and security marked. Unfortunately we cannot accept responsibility for cycles on school premises and parents / carers are strongly urged to take out 'all risk' insurance on bicycles.



ATTENDANCE / PUNCTUALITY

Attendance

Regular attendance is essential for the successful education of pupils and good attendance is essential for high achievement. The school's overall attendance remains significantly above the national average which indicates that pupils enjoy being at Shirley High School.

Holidays during term time cannot be authorised. Parents / carers are requested not to take pupils out of school for holidays during term time but to arrange their holidays during the school holidays. Parents / Carers are informed of the term dates well in advance and they are also available on our website: www.shirley.croydon.sch.uk.

The school is legally obliged to keep an accurate record of attendance. When pupils are absent from school because of illness, parents / carers must inform the school. On the pupil's return, an absence slip in the pupil planner should be completed fully by the parent / carer so there is an official record of the absence. Pupils should attend medical appointments outside of school time but where this is not possible parents / carers must provide the school with evidence of external appointments (where applicable).

Our electronic registration system enables us to notify parents/carers, by text to a mobile number or home landline, of a pupil's absence on the first day, if no contact has been received from the parents/carers. The text will be sent repeatedly on that day until the parent/carer responds. This process will be repeated for every day the pupil is absent. If no response is received regarding the absence after 5 days, a letter requesting information and warning of further action by the Attendance & Welfare Officer will be sent. Persistent absenteeism will be dealt with by the Attendance Welfare Officer. If you have any concerns about your child's attendance please contact the Attendance Office on attend@shirley.croydon.sch.uk.

We expect our pupils to achieve 96% attendance per year. Any pupil falling below 93% will be strictly monitored by the Attendance and Welfare Officer and any pupil falling below 90% will fall into the persistent absence category and could be subject to legal action from penalty notices to prosecution. Our strict adherence to our attendance and punctuality policy is designed to support academic progress at our school and ensure that pupils have the greatest opportunity to be successful.

Punctuality

Punctuality is an important part of training for adult life and is as important for high achievement as attendance. Our pupils are expected to be in school by 8.30 am so they can be in their Tutor Rooms ready for Tutor Time at 8.40 am every morning. Arrival anytime after 8.40 am is late.

We are aware that sometimes things happen that are outside our control e.g. traffic incidents, transport issues, breakdowns, accidents etc and if this is the case then it is the responsibility of the parent/carer to let the school know by phone, email or text. A decision can then be made by the school whether or not the circumstances can be taken into account or whether the pupil will still be viewed as late.

We expect no less than 96% punctuality. Persistent lateness will be regarded as a serious breach of school policy and there are sanctions in place. Any pupil who arrives late to school will be given a 30 minute after school detention. Any pupil who arrives after registration will be given a 1 hour detention afterschool.

Persistent cases of poor punctuality could be subject to legal action - please see our Attendance and Punctuality Policy on our website.

BEHAVIOUR

This school is a well disciplined community in which all members are encouraged to take responsibility for their own actions. In order to encourage proper self-discipline in pupils, certain school sanctions may from time to time be imposed in line with the school's Behaviour Policy, available on our website: www.shirley.croydon.sch.uk. Where work or behaviour of a pupil falls below that expected, a pupil may:

- receive a verbal reprimand;
- receive a comment on ClassCharts;
- have a letter sent home to their parents / carers or have telephone contact made with their parents / carers or have an email sent to their parents / carers;
- receive a detention. This may be given during or after the school day or on a Saturday. The length of after school detentions usually vary from 30 minutes up to 120 minutes, depending on the breach of the behaviour policy, Saturday detentions usually vary from 2 hours up to 3 hours, depending on the breach of the behaviour policy;
- be set additional work by a subject teacher;
- be sent to work in another teacher's classroom;
- be sent to isolation for severe disruption to teaching and learning;
- be removed from a lesson via On-call;
- be placed on report for a period of time with either the Form Tutor, Head of Year or a member of the Senior Leadership Team;
- have a parent / carer meeting requested;
- be placed on a Behaviour Support Programme;
- spend a period of time in the school's Seclusion Unit or with an alternative education provider at an offsite centre;
- be excluded for a fixed period suspension;
- be permanently suspended.

Parents / Carers will be kept informed of any deterioration in a pupil's behaviour and we expect their support in working together to rectify it.

(For further details please refer to Policy on our website).

LESSON EXPECTATIONS

- Silent entry and exit - You enter the class in silence and you leave in silence.
- No calling out in lessons (not even if it is about the work).
- Follow instructions first time.
- If you have a question, put your hand up and wait to be called.
- Do not do anything to make anyone else in the classroom feel uncomfortable or as though they do not belong.
- You must arrive to lessons on time.
- You must have all of your equipment.
- Your uniform must be correct before you enter the classroom.

School Rules for the Guidance of Pupils, Parents/Carers and Staff

PUPILS MUST:

1. ATTENDANCE & PUNCTUALITY

- Attend school regularly and on time.
- Be in school by 8.30 am and at their form rooms by 8.40 am to attend morning registration.
- Arrive at all lessons and afternoon registration on time and understand that unauthorised absence will be regarded as truancy.

2. GENERAL BEHAVIOUR

- Follow staff instructions at all times.
- Behave in a polite and responsible manner, which does not interfere with the learning or health and safety of others.
- Show consideration and respect to all members of the school and local community at all times.
- Not threaten verbally or physically abuse or assault others, including sexually.
- Not engage in any form of bullying or bullying behaviour.
- Only be out of lessons with a note or if accompanied by a member of staff, unless they are a Post 16 pupil.
- Have the correct equipment (including reading books) and not disturb the learning of others.
- Attend detentions at the informed time.
- Behave in a way that is a credit to the school at all times and understand that they can be disciplined for bringing the school into disrepute.
- Have an individual reading book. School will also provide a class reader to be read in form.

3. THE SAFE USE OF SCHOOL PREMISES

- Treat the school buildings and grounds with respect, keeping them free of litter, graffiti and vandalism.
- Remain outside the school buildings at break and lunchtime unless they are: using the Canteen; eating lunch in the dining areas; a Prefect or attending clubs and activities. In the case of severe weather conditions, permission will be given for pupils to come into the building. Only pupils with written permission and having signed out at Reception may leave the premises for any reason during school hours.
- Eat food only when permitted and place all litter in a bin.
- Small ball games allowed in specific agreed areas only.
- Store their possessions in personal lockers as necessary. The school is not responsible for any loss incurred.
- Move quickly and carefully around the school keeping to the left in corridors and on stairs, showing due concern for others, especially during lesson changeovers and/ or in busy area

4. UNIFORM

- Wear full school uniform and appear smart and correct – in school and to and from school. (Year 7 – 11).
- Wear clothing in line with the dress code for Sixth Form pupils. (Year 12 & 13).
- Wear appropriate black, smart, wholly leather or leather equivalent waterproof school shoes – unless taking part in PE/games activities. (All black trainers, triple black trainers, boots or shoes made of cloth /canvas material are not permitted).
- Wear mid-grey trousers and/or skirts (on or about the knee) that conform to the permitted style.
- Wear coats, scarves and gloves outside, on the school premises during break and lunchtime only. (Headwear is not permitted to be worn in school at any time unless permission by the Principal is given for medical or religious reasons or in the case of extreme weather).
- Not wear 'hoodies' on the school premises or traveling to or from school.
- Ensure all items of clothing are clearly marked with the owner's name.
- Not have extreme hair colours, extreme hair styles, obvious make-up and coloured nail polish. The Principal's judgement in this matter is final.

5. PROHIBITED AND BANNED ITEMS:

Understand that:

- School governors have a zero tolerance policy to the possession of knives or any other offensive weapon. These items are prohibited and if seen or found as a result of a search will be confiscated and retained. Any pupil who is in possession of a knife and/or any other object which can be used to threaten, cause injury, damage and/or harm to other pupils/adults or is used to commit an offence will be permanently removed. The police will be contacted regarding any incident involving the discovery of an offensive weapon.
- School governors have a zero tolerance policy on illegal drugs and alcohol. These substances and any associated paraphernalia are prohibited and if seen or found as a result of a search will be confiscated and retained. Failure to follow the school policy on drugs and substance abuse will lead to permanent exclusion. The police will be contacted regarding any incident involving the discovery of illegal drugs.
- Pupils in Years 7 - 11 must not be in possession of cigarettes, tobacco, cigarette papers or electronic smoking devices. These items are prohibited and if seen or found as a result of a search will be confiscated and retained or disposed of.
- Pupils must not be in possession of stolen items. If stolen items are seen or found as a result of a search they will be confiscated and retained.
- Pupils must not be in possession of fireworks. These items are prohibited and if seen or found as a result of a search will be confiscated and retained or disposed of.
- Pupils must not be in possession of pornographic images. These items are prohibited and if seen or found as a result of a search will be confiscated and retained or disposed of. If the images are found on a mobile phone or other electronic device, this device will be confiscated and the images retained or deleted.
- Pupils must not be in possession of lighters, matches, aerosol cans, laser torches / pens. These items are banned by the school and if seen or found as a result of a search will be confiscated and may be disposed of.
- Pupils in Years 7 – 11 are forbidden to be in possession of electronic and communication devices and headsets including mobile phones. These items are banned by the school and if seen or found as a result of a search will be confiscated inline with our behaviour expectations.
- Searches can be undertaken by members of staff through the use of any of the following; metal detecting equipment, clothing search and bag search. The police will be called if any further search is required.
- Pupils in Years 7 – 11 are not permitted to wear any jewellery other than a watch and one pair of stud earrings. Any other items are banned by the school and if seen pupils will be asked to remove them immediately. Failure to comply with this request or repeated breaches of this rule will result in the jewellery being confiscated and returned to the pupil at a specified time.
- School will not be liable for losses of or damage to or theft of prohibited and / or banned items.
- School staff can confiscate any prohibited item, or any item which they consider harmful or detrimental to school discipline however found.
- School governors reserve the right for the Principal to ban or confiscate any item that could compromise the well-being of any member of the school community.

PARENTS/CARERS MUST:

- Be aware of and support the above rules for pupils.
- Take responsibility for their child's/children's behaviour both inside and outside of school and insist upon high standards of uniform, behaviour and discipline.
- Attend annual parents' evenings, information evenings and events aimed at celebrating success.
- Respond in a supportive way to all communications from the school and inform school as soon as there are any changes to their personal information.
- Communicate in a courteous manner to all members of the school community. Abusive, insulting or threatening behaviour will not be tolerated.

(Please check our website for any updates to policy).

SCHOOL MEALS

Shirley High School is committed to healthy eating. We operate a Whole School Food Policy and have been awarded the Healthy Schools Award.

We have signed up for the Food for Life Partnership Award which supports schools that source food from local producers, serve freshly prepared, well-sourced meals and provide an attractive dining environment so lunchtimes are a positive feature of the school day. For more information please visit their website: http://www.foodforlife.org.uk/

Our school kitchen only uses grade 1 free range eggs, EBLEX standard beef and lamb, outdoor reared and free range pork and gammon, higher welfare, farm assured chicken and free range turkey.

A cashless cafeteria system operates (please see CASHLESS SCHOOL). We serve food at our breakfast service between 7.45 am and 8.20 am, as well as at break times and lunch times where a large choice of healthy hot and cold meals and snacks are available. Pupils may bring healthy packed lunches but these must be eaten in the designated areas. Please refer to additional information regarding free school meals.

CASHLESS SCHOOL

Shirley High School is a cashless school. ParentPay is the system we use for making payments.

Once pupils have registered and started here at Shirley High School we do not accept any cash/cheques as a means of payment for visits / school trips / lunches / extra curricular activities which involve costs, etc.

The advantages of a cashless system are:

- money cannot be lost or misused;
- pupils travel to school without the need to carry cash;
- peace of mind that money for school meals will be used to buy healthy food; you will be able to check how much is spent each day and your child's current balance.

Money can be added to your child's account in two ways:

- online using ParentPay;
- and/or by cash with a PayPoint card (for school meals only) in any store displaying the PayPoint sign. Personalised log-in details will be issued during the first week of term.

At Shirley High School our Cashless Catering system uses biometrics and pin codes to quickly identify each pupil. This helps to speed up the lunch service. Your consent is needed to scan your child's fingers for biometric purposes and a consent form will be sent to you. The biometrics are collected by scanning each pupil's fingers. The biometrics are stored only on our Cashless Catering system and are not available to any other system. They are not released to outside agencies and they are removed from our system when the pupil leaves the school.

SCHOOL FUND

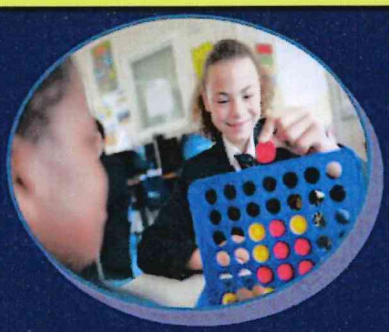
We maintain a separate school fund. It is used to provide the vital extras that our statutory funding will not cover, for example: to buy additional equipment and materials and to help maintain and service the minibus. This enriches and enhances the life of the school. We ask each pupil's parent / carer for a contribution of £20 per child per year for the 7 years they are in the school, which equates to less than £1.70 per month!

Please see CASHLESS SCHOOL for information on how this money can be paid in via ParentPay. We are grateful for your assistance in this matter.

SHS FUND CONTRIBUTION

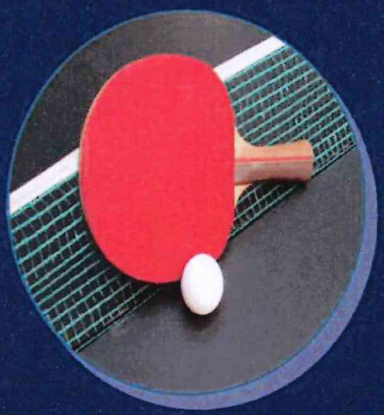
**We want to continue to improve the environment in which our children learn , but this is only possible with your help!
over the years our students have benefited enormously from equipment and facilities purchased with the school fund kindly donated from parents / carers**



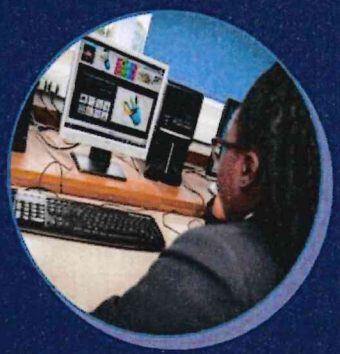








£20.00 School Fund



How can I contribute?

Please make your contribution of £20 via ParentPay. If you need a reminder of your login details or are having difficulties using your ParentPay account, please contact the school. Thank you in advance for your generosity in supporting the school.

Please complete the Gift Aid form then the school will benefit by an extra 25%!

For more information, please contact the school at office@shirley.croydon.sch.uk

SCHOOL UNIFORM AND PE KIT

The wearing of school uniform is compulsory (uniform lists for boys and girls in additional information). It is important that parents ensure their child adheres to the uniform list and if in doubt contacts the child's Head of Year before purchasing an incorrect item.

School uniform plays an important part in creating a neat and ordered community within the school and also helps to foster and encourage an identity within the local community. No jewellery, other than a watch, is permitted to be worn.

For information on how to order the PE kit from Sportswear International please see additional information.

SECOND HAND UNIFORM

Shirley High School has second hand uniform available. To access this, please email secondhanduniform@shirley.croydon.sch.uk to make an appointment. Donations of second hand uniform, in good condition, are greatly appreciated.

PHYSICAL EDUCATION

First class facilities are provided at the school.



Any valid reason for non-participation in any PE must be supported by a written note from parents / carers. A doctor's certificate is required for any long term injury or reason for absence from PE. Pupils must bring full kit at all times even if they are not participating in practical lessons. Pupils who are exempt due to illness / injury will be expected to take part in other roles such as coach / referee / umpire etc.

SEX AND RELATIONSHIP EDUCATION (SRE)

Pupils receive SRE education in all its aspects from the physical, mechanical elements of human reproduction, to the moral, spiritual and social considerations. It is covered through PersonalnDevelopment, Spiritual Development and Science. SRE is taught in a way that encourages pupils to consider sex and relationships with due regard to morals, respect and the value of family life.

SHIRLEY HIGH SCHOOL PERFORMING ARTS COLLEGE

Our Vision:
To develop aspirational learners who strive for excellence academically, creatively and culturally, benefitting from a wide range of opportunities led by inspirational educators

TERM DATES 2026 -2027

September 2026

	M	T	W	T	F	S	S
		1	2	3	4	5	6
A	7	8	9	10	11	12	13
B	14	15	16	17	18	19	20
A	21	22	23	24	25	26	27
B	28	29	30				

October 2026

	M	T	W	T	F	S	S
B				1	2	3	4
A	5	6	7	8	9	10	11
B	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	

November 2026

	M	T	W	T	F	S	S
							1
A	2	3	4	5	6	7	8
B	9	10	11	12	13	14	15
A	16	17	18	19	20	21	22
B	23	24	25	26	27	28	29
A	30						

December 2026

	M	T	W	T	F	S	S
A		1	2	3	4	5	6
B	7	8	9	10	11	12	13
A	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31			

January 2027

	M	T	W	T	F	S	S
					1	2	3
B	4	5	6	7	8	9	10
A	11	12	13	14	15	16	17
B	18	19	20	21	22	23	24
A	25	26	27	28	29	30	31

February 2027

	M	T	W	T	F	S	S
B	1	2	3	4	5	6	7
A	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
B	22	23	24	25	26	27	28

March 2027

	M	T	W	T	F	S	S
A	1	2	3	4	5	6	7
B	8	9	10	11	12	13	14
A	15	16	17	18	19	20	21
B	22	23	24	25	26	27	28
	29	30	31				

April 2027

	M	T	W	T	F	S	S
				1	2	3	4
	5	6	7	8	9	10	11
A	12	13	14	15	16	17	18
B	19	20	21	22	23	24	25
A	26	27	28	29	30		

May 2027

	M	T	W	T	F	S	S
						1	2
B	3	4	5	6	7	8	9
A	10	11	12	13	14	15	16
B	17	18	19	20	21	22	23
A	24	25	26	27	28	29	30
	31						

June 2027

	M	T	W	T	F	S	S
		1	2	3	4	5	6
B	7	8	9	10	11	12	13
A	14	15	16	17	18	19	20
B	21	22	23	24	25	26	27
A	28	29	30				

July 2027

	M	T	W	T	F	S	S
A				1	2	4	4
B	5	6	7	8	9	10	11
A	12	13	14	15	16	17	18
B	19	20	21	22	23	24	25
	26	27	28	29	30	31	

August 2027

	M	T	W	T	F	S	S
							1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31					

SHS is closed when the date is shaded **red** (bank holiday), **orange** (school holiday), **purple** (staff training day) yellow (Yr 11-13 Focus Day)

School Lockers

Lockers are an ideal way for your child to store their belongings safely and securely during the school day. From September onwards, lockers will be supplied and managed by a company called Prefect Lockers (www.prefectlockers.com). They are very experienced in this particular market.

The new lockers will be located externally, they are waterproof and will be situated under suitable canopies. The lockers would need to be rented on a yearly basis. A subsidy would be available for those entitled to pupil premium and, in this case, we the school will make contact after you have completed the survey. In moving to this new system we are better able to utilise the much needed space in classrooms.



Why choose Perfect Lockers?

High quality—lockers are incredibly robust and durable

No Keys—locks are operated by a combination emailed directly to the pupil so there are no keys to manage. If the pupil forgets the code a reminder can be sent quickly by email. The school is issued a master override key for emergency access which allows them to reset the code if required.

No money to collect—payment is fully processed online via smartphone or via locker rentals

SHIRLEY HIGH SCHOOL PERFORMING ARTS COLLEGE

"Striving for Excellence"

Our Vision:
To develop aspirational learners who strive for excellence academically, creatively and culturally, benefiting form a wide range of opportunities led by inspirational educators

PERFORMING ARTS SCHOLARSHIP

DANCE, DRAMA, MUSIC

SEPTEMBER 2027

Scholarship members will be entitled to:

Subsidised theatre trips home and abroad

Subsidised Lamda/Dance/Singing or Instrumental lessons

Equipment and training resources

First class career advice and professional opportunities

Significant exposure to the cultural capital of Performing Arts!

This unique scholarship in Performing Arts offers pupils exciting opportunities to enhance their confidence and creative ability. We expect our scholars to achieve professional standards in all areas of specialism and demonstrate their talents both inside and outside of our school.











Please check our website for further details on the application process - www.shirley.croydon.sch.uk

Compassionate | Respectful | Creative | Relentless | Aspirational | Resilient

Our Mission:
Shirley High School's mission is to offer a high quality education to all learners within an inclusive and respectful environment. An environment where all are consistently challenged and supported to be successful well rounded global citizens.

Signing up to Class Charts

1. Select Sign up from the main page and fill in the form provided. Enter your parent code into the Access code field.

Please note: Your Access Code is not the same as your password. The access code is only needed for the initial sign up.



2. Click on the Sign up button below the form.



3. Confirm the pupil's date of birth when prompted. Click on the Date of Birth field and use the date picker to enter the correct date.



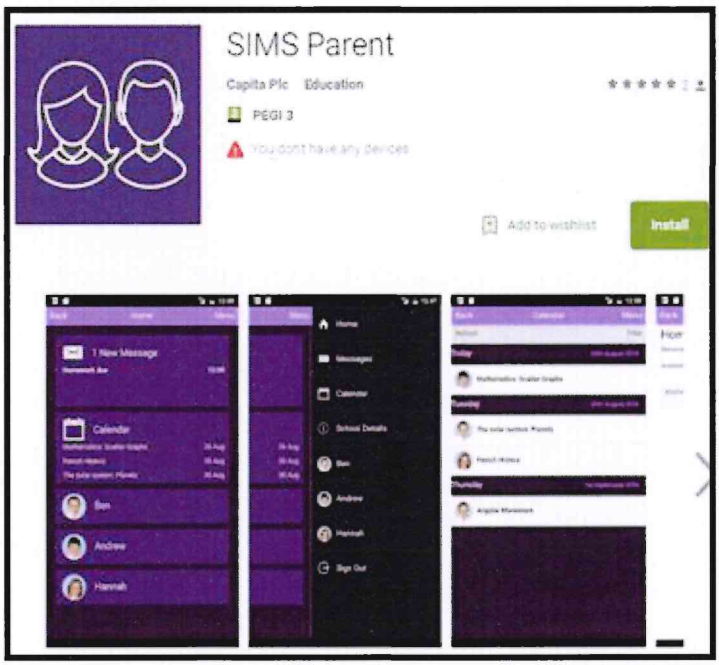
4. A confirmation message will appear, indicating that the sign up process is complete. Verify your email address to continue.



SIMS PARENT APP

SIMS Parent app is a personalised app which allows you to keep updated with school information, calandar events and contact information. You can update your child's personal details and view their report.

The app is free to download and use.



To get your unique registration email :

In September you and your child will receive your unique registration email to access Parent app. Please ensure you have a current email address for yourself.

Instructions for download:

1. using your device (ipad, iphone, smart pad, tablet or android phone), vist the relevant marketplace for your product (Apple Store or Google Play)

2. Search for SIMs parent and download the app.

3. Once downloaded, please follow the instructions in your unique registration email to log in and start using the app

