



BD/CK/Y13 Parents Evening
9 January 2020

TO PARENTS / CARERS OF ALL YEAR 12 STUDENTS

Dear Parents / Carers



Year 12 Parents Consultation Evening - Online Appointment Booking

We would like to invite you to attend our Parents' Evening **on Monday 3 February 2020 from 4pm -7pm**

The aim of this evening is for you to meet your son/daughter's Teachers and to discuss his/her progress and attainment. An appointment system will operate. You are asked to keep discussions to five minutes. If a greater amount of time is required, please make an alternative arrangement.

As explained to you when you signed the Home-School Agreement, attendance at parent meetings is important.

The school has introduced a new and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. We are confident this will be an improvement to the previous system and welcome any feedback.

Appointments can be made from 5pm on Wednesday 15 January 2020 and will close at 11pm on Tuesday 28 January 2020. Should you wish to make any changes after this date please contact Mrs Kelly (Sixth Form Administrator).

Please visit <https://shirleycroydon.parentseveningsystem.co.uk> to book your appointments. (A short guide on how to add appointments is included with this letter.) Login with the following information:

- Student's First Name
- Student's Surname
- Student's Date of birth

If you do not have access to the internet, please contact Mrs Kelly (Administrator) who will be happy to add appointments on your behalf.

Yours sincerely

Ms B Doherty
Vice Principal – Responsible for Standards and Achievement at KS5

